

ST GEORGE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

| Minute No. | Subject | Action | Responsible Person/Officer | Update |
|--|-----------------------------------|---|------------------------------|---|
| ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2014 | | | | |
| 5.09/2014 | Equalities training | Training to be run as an 'Away Day', NP to be canvassed for dates in Dec/Jan 2015 | Abdulrazak Dahir | Carry forward: |
| ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015 | | | | |
| 04.03/15 | Declarations of Interest | Note to be included in Neighbourhood Committee Terms of reference to clarify that if Cllrs declare an interest they can still vote. | Abdulrazak Dahir | Carry forward |
| ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015 | | | | |
| 06.03/15 | Highways Carriageways and footway | Traffic & Transport subgroup to look at weight limits and routes for heavy vehicles through St George | Traffic & transport subgroup | Completed: The Traffic and Transport subgroup discussed this item at their last meeting on Tuesday 16 th Feb 2016. |
| ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2015 | | | | |

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

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| 06f.09/15 | Wellbeing process feedback | It was suggested that it would be appropriate for feedback questionnaires to be supplied with every application pack in future, so that ongoing feedback could be obtained | Abdulrazak Dahir | Completed: This was raised as part of recent internal Wellbeing review. It has been confirmed that general feedback is included in the NP Monitoring form. Any additional requirements will need to be negotiated separately and will be subject to capacity of Admin support. |
| ACTIONS ARISING FROM MEETING HELD ON 16th DECEMBER 2015 | | | | |
| 04.12/15 | Complaint about the conduct of a NP member | NP Chair & Co-ordinator to organise a follow up meeting to resolve any outstanding issues | Abdulrazak Dahir / Rob A-C | Completed: Follow up meeting was organised for Friday 8 th January 2016. Where relevant outcome was shared with management to improve service. Overall the meeting was described as satisfactory. |
| 05.12/15 | Minutes of the meeting 30 Sept 2015 | Equalities Training – more dates to be circulated in due course | Abdulrazak Dahir | Carry forward: |
| 05a.12/15 | Matters arising including Action Sheet | Actions marked 'complete' to be deleted from the ongoing action sheet before the next meeting | Ruth Quantock | Updated 12.01.16 COMPLETE |

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| 06.12/15 | St George Park Lake | It was suggested that ahead of the removal and euthanasia of the fish, some publicity work be undertaken by BCC, Parks and the NP Communications Subgroup | Richard Fletcher / Comms Subgroup | Completed: The Parks department liaised and worked closely with both the Press Office and NP Coms team. Information about what was happening was distributed around the lake. |
| 07.12/15 | Neighbourhood Partnership Activities – Business Report | Operations subgroup. It was noted that some publicity would be undertaken in March 2016 to raise the profile of the work of the NP and encourage membership take-up. | Abdulrazak Dahir and Comms Subgroup | Carry forward: |
| 07a.12/15 | Neighbourhood Partnership Activities – Business Report | Environment update A schedule of the allocation of the green capital budget for 2015/16 was requested | Abdulrazak Dahir | Completed: See appendix A |
| 07b.12/15 | Neighbourhood Partnership Activities – Business Report | Wellbeing Grant. NP Members were encouraged to spread the word as widely as possible about the different grants available through the NP | ALL | |
| 07c.12/15 | Neighbourhood Partnership Activities – Business Report | Every time an amendment is made to the Code of Conduct the NP is notified of the change | Abdulrazak Dahir | On going: |

Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

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| 08a.12/15 | Neighbourhood Partnership Plan Update Report | Traffic & Transport. Civic diary to be checked to avoid clashes of NP subgroup meetings with council meetings | Abdulrazak Dahir | Suggest Remove: There are no guarantees that any of the Subgroups will not clash with full council meetings. However the NP team will ensure NP meetings do not clash with full council meetings. |
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Please note – Items marked as *Complete* will be removed from the Action List before the next meeting.

Green Capital Improvements & Expenditure in St George NP Area
(Discover East Bristol Project)

Appendix A

| N0 | Location | Issue | Status | Est. Amount £ | Funding Source |
|--|--|---|---|----------------------|-----------------------|
| Section 1: Clean & Green and Environment enhancements | | | | | |
| 1 | Battens Lane/Gunters Hill: Adopted footway. | Vegetation overhanging the path and the path is used for flytipping. | TBC | N/A | Parks |
| 2 | PRoW- Avon Walkway BCC/192 Footpath BCC/192A Bridleway. | Graffiti needs removing | TBC | N/A | Parks |
| 3 | PRoW Plummer's Hill Allotment: BCC/350 | Overgrown vegetation and weed. | Completed: Cut back vegetation and spray weed. | N/A | Community Payback |
| 4 | Meg Thatchers Green BCC/373,374 | Overgrown vegetation | Completed. | N/A | Parks |
| 5 | Magpie Bottom | Organised community payback and cleared flytipping | Completed: Organise Community payback to clear flytipping. | N/A | Community Payback |
| 6 | Kingsway and Raeburn Rd PROW: BCC/375 | Cut back vegetation and used sprayed weed killer to redress overgrown vegetation and weed. | Completed: Cut back vegetation and spray weed. | N/A | Community Payback |
| Section 2: Capital Works | | | | | |
| 1 | PRoW- Strawberry Lane: BCC/366A + adopted Highway | Too dark in some areas, require better lighting. (Before any investment we need to make the wall safe). Need to know what needs doing and who is responsible. | Completed: 2 New light columns were installed. | £3,914.61 | GC |
| 2 | PRoW- Diagonal path Plummer's Hill through to Cecil rd: 349 & 350. | Bench pad not levelled and no sign from Cecil Rd end. | Completed: Level Bench pad and install vandal proof signage, fixed to ex post. | £19.99 | Highways/ Parks |
| 3 | PRoW- Battenberg Rd from Bell Hill Rd to Whiteway Rd: | No signage either end. | The PRoW team agreed to include the signs in the annual scheme. | TBC | Highways |

| N0 | Location | Issue | Status | Est. Amount £ | Funding Source |
|----|--|---|--|---------------|----------------|
| | BCC/352. | | | | |
| 4 | PRoW- Kennard Rd to Two Mile Hill rd pass Two Mile Court: 3 Adopted & BCC/361 | No Signage. | Completed: New sign installed. | £18.55 | Highways |
| 5 | PRoW- Kennard Rise to Britannia Rd along Green Space by Kingsway Youth Centre BCC/380 | No Signage | Completed: New telegraph pole sign installed Autumn 2015. Stating "Public Footpath" | £16.44 | Highways |
| 6 | PRoW- Cecil Avenue | No Sign | Completed: Installed new sign in Autumn 2015. | £16.44 | Highways |
| 6 | George and Dragon Lane, Battenberg Rd, Meadowvale Green, Hillside rd, Batten Rd and Meg Thatchers, Kennard Rd. | Still reviewing bins general. Meadowvale bins have been moved to ensure better coverage. | Part Completed: Exploring location to install suitable bins and install them is ongoing for the whole Bristol East. | N/A | Parks |
| 8 | Meadowvale Green BCC/358 | Entrance at the Speedwell Nursery is not accessible! | Completed: New chicane has been installed. | £5,472 | Parks |
| 9 | Dundridge Park | Well used mini goal posts ground needs refilling and protecting. | Completed: installed new rotating goal post to reduce further degradation. Started refill soil the whole of the NP areas. | £1,500 + | Parks |
| 11 | PRoW- Naseby Walk, Plummer's Hill | ASB associated with young people hanging out near an informal access to Plummer's Hill Green Space. | Completed: New chicane has been installed. | £5472 | Parks |
| 13 | Throughout the route | Path markers. | Completed: Create plaque artwork for people to identify the route. | £425.40 | GC |

| N0 | Location | Issue | Status | Est. Amount £ | Funding Source |
|-----------|---|---|--|----------------------|-----------------------|
| 14 | Crews Hole path | Cycle and pedestrian conflict | PRoW offered thermoplastic signs to enforce the pedestrian use. | N/A | Highways |
| | Interpretation Map | 3 main public locations Netham Park/St George Park/Two Mile Hill | Completed: Waiting for utility searches. | £1,650 | GC |
| | Burchells Green | Community noticeboard | Ordered: Scheduled to be done. | £1,300 | GC |
| | Colebrook Rd Park, Meadowvale, Plummer's Hill | 1 X signage for each park (3 signs in total). | Ordered: Schedule to be implemented. | £2,475 | GC |
| | Above stated locations | Contingency for utility search for above locations. | Ordered: Not yet invoiced | £500 | GC |
| | Church Rd, neglected green space | Membrane to stop weeds and in preparation of St George in Bloom. | Completed: | £300 | GC |
| | Crews Hole Towpath | Pedestrian priority signage. | On hold: Waiting approval from stakeholders, Harbourmaster, PRoW team and cycling team officer. | £215.88 | GC |
| | Meadowvale CC | Requested: Contribution to various enhancements, particularly supporting Community Vegetable growing and to enhance Community Centre. | Waiting invoice: Community Association to invoice | £172.00 | GC |
| | Church Rd, neglected green space | Behind the billboard signs near the Sikh Gurdwara along Church Rd. | Completed: | £1,390.70 | NM |
| | | | | | |
| | | | Total Green Capital expenditure | £10,952.89 | GC |
| | | | Amount available | £10,838.50 | GC |
| | | | Amount overspent | -£114.39 | NM |
| | | | Other Amount contributed | £13,906.12 | Various Dept |
| | | | Total expenditure | £24,859.01 | |